Interested in applying for a grant?

**Do your homework!**
- Read grants to peer organizations
- Read "Writing Great Grants"
- Read mission of the Trust

**Ask...**
- If something is unclear or foggy
  - Call and ask
  - Email or phone questions

**Submit...**
- Letter of Inquiry
- See what should be in the Letter of Inquiry

**Trust Response...**
- Invitation to submit a proposal application
- Response to LOI should come in 3 to 4 weeks

**Submitting the Application**
- Put your best foot forward!
- Ask prior grant recipients about their applications
- The sooner you submit the application, the sooner things start moving ahead
- Review these helpful resources.

**After Submitting**
A program Director will be assigned once the application is submitted to the Trust, and they will be in contact with you to ask questions and schedule a site visit.

**Scheduling the site visit**
After touching base and reviewing your application, your Program Director will arrange a time to conduct a site visit.

**Grants Meeting**
- This is where requests are reviewed
- Our goal is that requests would be reviewed within 6 to 7 months after the application is received.

**Site Visit**
The site visit includes questions on the project, leadership, the board, the plan for executing and sustaining the project, how you will determine success, and more.

**Review**
Program director prepares report for review and analysis.

**If the answer is yes...**
The official letter and grant agreement will come from the Executive Director. Congratulations! Now comes “Grant Management.”

**If the answer is no...**
It is always a disappointment. However, there may be other opportunities for partnership. Re-read “Writing Great Grants.”

**The Call**
You should hear within 72 hours of grants meeting of the decision on the request. If not, call Steve Moore at the Trust!

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