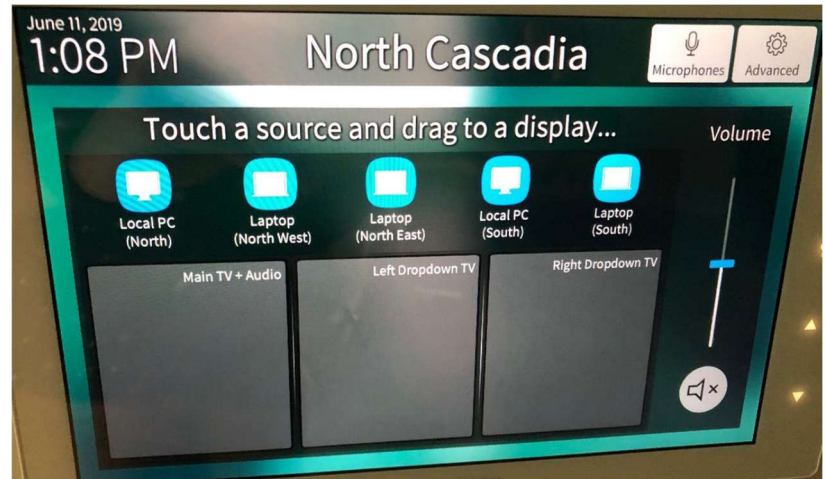


Cascadia Multipurpose Room

We have one large screen as well as two drop-down screens in this room. They can show the same content or separate content depending on what is being presented.

Touch one of the wall-mounted touch screens to start. You will see the following:

- The top row of icons/sources is what you would like to show on the screens (either a Local PC or Laptop connection via HDMI)
- The bottom half of the touch screen you will see 3 areas “Main TV +Audio”, “Left Dropdown TV”, and “Right Dropdown TV”.
- Touch the icon/source that you want to present from and drag it to the box/screen you want it to display on. You can choose the same icon/source and drag it to all 3 screens if you want to show the same thing on each screen.
- You can also use the wall-mounted touch screen to control the room volume.



LOCAL PC (VIDEO CONFERENCING)

- Once you drag a “Local PC” icon/source into one of the TV areas, that screen will turn on and you can use the corresponding wireless keyboard and mouse to log into the room’s PC.
 - If there is no Murdock staff member in your meeting, you may use our Guest account to log in, which will give you access to our video conferencing equipment (ceiling mics and tripod camera).

Please ask the front desk for the guest account information.

- You can log into your preferred video conference system via a browser and start your meeting.

LAPTOP

- Once you drag a “Laptop” icon/source into one of the TV areas, that screen will turn on and you can connect and share your laptop by connecting the HDMI cable to the appropriate port around the room (they are labeled NW, NE, or South).

TURNING THE ROOM OFF

- No need to shut down or turn anything off manually.
- Once you are finished using the room, simply drag the icon(s) from the bottom half of the screen out of that area so that it no longer shows in that box.