



Board Governance Assessment — Summary

NEVER	SOMETIMES		ALWAYS	
1	2	3	4	5

1. The board operates under a set of policies, procedures, and guidelines with which all members are familiar.

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2. The executive committee reports to the board on all actions.

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3. There are standing committees of the board that meet regularly and report to the board.

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4. Board meetings are well-attended with near full turnout.

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5. Each board member has at least one committee assignment.

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6. Nomination and appointment of board members follow clearly established procedures using known criteria.

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7. Newly elected board members receive orientation for their role.

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8. Each board meeting includes an opportunity for learning about the organization’s activities.

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9. The board follows its policy of defined term limits for board members.

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10. The board understands and supports the strategic planning process.

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BOARD ACTIVITY (cont.)

NEVER		SOMETIMES		ALWAYS
1	2	3	4	5

11. Board members receive meeting agendas and supporting materials in advance so they have adequate time to prepare.

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12. The board oversees the financial performance and fiduciary accountability of the organization.

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13. The board receives regular financial updates and works to ensure the operations of the organization are sound.

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14. The board regularly reviews and evaluates the Executive Director’s performance.

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15. The board prioritizes a healthy board culture that leads the organization by example.

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16. The board engages in discussion around significant issues.

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17. The board chair effectively and appropriately leads and facilitates board meetings, as well as the policy and governance work of the board.

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MISSION AND PURPOSE

1. Statements of the organization’s mission are understood and supported by the board.

NEVER	SOMETIMES		ALWAYS	
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2. Board meeting presentations and discussions consistently reference the organization’s mission statement.

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3. The board regularly reviews the organization’s performance in carrying out the mission.

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BOARD ORGANIZATION

1. Information provided by staff is adequate to ensure effective board governance and decision-making.

NEVER	SOMETIMES		ALWAYS	
1	2	3	4	5

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2. Committee structure addresses the organization’s primary areas of operation.

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3. Committees have thorough agendas and minutes for each meeting.

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4. Committees address issues of substance.

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BOARD MEETINGS

1. Board meetings are frequent enough to ensure effective governance.
2. Board meetings are long enough to accomplish the board's work.
3. Board members fully and positively participate in discussions.

NEVER	SOMETIMES		ALWAYS
1	2	3	5

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BOARD MEMBERSHIP

1. The board size is adequate to effectively govern the organization.
2. The board has a range of talents, experience, and knowledge to accomplish its role.
3. The board uses its members' talents and skills effectively.

NEVER	SOMETIMES		ALWAYS
1	2	3	5

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BOARD MEMBERSHIP (cont.)

NEVER		SOMETIMES		ALWAYS	
1	2	3	4	5	

4. The board makeup is diverse with experience, skills, ethnicity, gender, denomination, and age group.

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5. The board recruits for cultural awareness as key to the effectiveness of the organization.

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6. Fellow board members review each member's performance at the end of every three-year term.

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7. Each board member financially supports the organization annually.

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8. The board demonstrates spiritual commitment to Jesus Christ, the Christian mission of the organization, and obedience to God's word as revealed in scripture.

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ADMINISTRATION AND STAFF SUPPORT

NEVER		SOMETIMES		ALWAYS	
1	2	3	4	5	

1. The committee structure provides adequate contact with administration and staff.

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2. Communication is thorough and clear between the board and staff.

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3. Staff support before, during, and after board meetings is effective.

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